How to Configure Outlook 2010

Go to Control Panel > Mail > Email Account, New

Use your current computer login in the User Name e.g. FirstName.LastName and click Check Name

Click on More Settings > Connection Tab >
Place a ✔ Connect to Microsoft Exchange using HTTP

Exchange Proxy Settings

Click on Exchange Proxy Settings

Microsoft Exchange Proxy Settings

Click OK
And you will be returned to the screen below; click Check Name to resolve your email account, it should appear underlined, as shown below.

Click Next and Finish